

## Listed Category Order:

### **Hayes Jacobs, Heidi**

*Getting Results with Curriculum Mapping*

ASCD 2004

This book offers a wide range of perspectives on how to get the most out of the curriculum mapping process. Preparing educators to implement procedures. - using software to create unique mapping databases. - Integrating decision-making structures and staff development initiatives through mapping. - helping school communities adjust to new curriculum review processes. - Making mapping an integral part of literacy training.

### **Lehr, Judy Brown; Martin, Craig**

*We're All At Risk Inviting Learning for Everyone*

Education Media Corporation 1992

A building block for helping at-risk learners to achieve is founded in their ability to feel better about themselves as learners. All of the activities in this book are planned for use with heterogeneous groups. Participants who display "losing" behaviors can benefit from interactions with those who have "winning" ways of coping. Section I Inviting Self-Esteem Section - II Inviting Effective Communication Section - III Inviting an Appreciation of Diversity

### **Nelson, Jo**

*The Art of Focused Conversation for Schools*

New Society Publishers 2001

The Art of Focused Conversation for Schools demonstrates how the Focused Conversation method, widely used in organizations and businesses, can effectively be used in a K-12 educational setting. Each section deals with interaction among students, staff, and parents, and elaborates with over 100 sample conversations designed to make learning more meaningful, prevent and solve problems, and make communications in meetings more effective.

### **Rothstein, Richard**

*The Way We Were: the Myths and Realities of America's Student Achievement*

Century Foundation Press 1998

Rothstein also offers insights into some of the hot topics in education such as social promotion, the teaching of phonics, and the continuing debate about bilingual education, controversies that have been around for a long time.

## **Alcohol/drug Abuse**

### **Schaefer, Dick**

*Choices & Consequences*

Johnson Institute Books 1987

What to do when a teenager uses alcohol/drugs. Written for parents, teachers, family doctors, mental health professionals, school guidance counselors, social workers, juvenile justice workers, clergy, and anyone else who cares about teenagers, it describes a step-by-step process called intervention that you can use to stop a teenager's harmful involvement with chemicals.

## Listed Category Order:

### ALCOHOL/DRUG ABUSE

**Wilmes, David J.**

*Parenting for Prevention*

Johnson Institute Books 1988

How to raise a child to say no to alcohol/drugs. For parents, teachers and other concerned adults. The theme is prevention, but the approach is thoroughly positive. No threats or warnings here, no long list of don'ts. Instead this book says, "If you really want to prevent your kids from getting involved with alcohol/drugs, here's the way to do it. Teach them these life skills.

### ALCOHOL/DRUG ABUSE

**Wilmes, David J.**

*Alcohol Is A Drug, Too*

Johnson Institute Books 1993

What happens to kids when we're afraid to say no.

### Assessment

**Ainsworth, Larry; Viegut, Donald**

*Common Formative Assessments how to Connect Standards-Based Instruction and Assessment*

Corwin Press 2006

This timely resource presents the "big picture" of an integrated standards based instruction and assesment system and offers instructional leaders and teacher guidelines for:  
Developing high-quality common formative assessments. - Aligning school-based common formative assessments. - Predicting likely student performance on subsequent assessments in time to make instructional modifications. - Implementing and sustaining common formative assessments within the school's or district's assessment culture.

### Assessment

**Danielson, Charlotte and Abrutyn, Leslye**

*An Introduction to Using Portfolios in the Classroom.*

ASCD 1997

This practical guide provides a useful resource for educators who would like to begin using portfolios in the classroom. In a concise format, the authors examine the many uses of portfolios and offer guidance on strategies to increase the effectiveness of this process in assessment and instruction.

### Assessment

**Marzano, Robert**

*Transforming Classroom Grading*

ASCD 2000

Transforming grading policies is the focus of Marzano's book. Past and present research, theory and assessment practices in grading are clearly and specifically defined.

## Listed Category Order:

### ASSESSMENT

**Rogers, Spence & Graham, Shari**

*The High Performance Toolbox*

Peak Learning Systems, Inc. 1997

Contains: step-by-step guides for developing assessments, tasks, and rubrics. Easy-to-use organizers and templates. Tools you need for evaluating tasks and assessments. Strategies for increasing scores on state and national assessments. Procedures for grading. Tips and templates to simplify classroom management with performance and products. Examples of rubrics, performances, tasks, and assessments. Reproducible masters for your classroom use and easy to understand glossary of terms.

### Assessment

**Stiggins, Richard - Cahppuis, Stephen - Arter, Judith - Chappuis, Jan**

*Assessment FOR Learning An Action Guide for School Learners*

Assessment Training Institute 2004

This will help school administrators define their vision of what excellence in assessment looks like and chart the path to achieve that vision. Also identified are the knowledge requirements and the specific competencies leaders need to support assessment FOR learning, accompanied by activities and resources for use in learning and applying the skills.

### Assessment

**Stiggins, Richard - Cahppuis, Stephen - Arter, Judith - Chappuis, Jan**

*Classroom Assessment for Student Learning Doing It Right-Using It Well*

Assessment Training Institute 2004

The concepts, skills and instructional strategies needed to apply assessment for learning in your classroom. This book is the core of a larger, comprehensive professional development program in student-involved classroom assessment.

### Assessment

**Sullo, Bob**

*Activating the Desire to Learn*

ASCD 2006

Written as a series of candid dialogues between the author and k-12 students, teachers, counselors, and administrators, this book covers everything you need to know to change the dynamics of learning in your classroom or school.

### Assessment

**Wahlstrom, Deborah**

*Using DATA to Improve Student Achievement*

Successline Inc. 1999

A handbook for collecting, organizing, analyzing and using data.

## Listed Category Order:

### **ASSESSMENT**

**Wiggins, Grant & McTighe, Jay**

*Understanding by Design*

ASCD 1998

What is understanding and how does it differ from knowing? What do we want students to understand and be able to do? What enduring knowledge is worth understanding? How will we know that students truly understand and can apply knowledge in a meaningful way? These are some of the questions Wiggins and McTighe will answer for you in this book.

### **Assessment**

**Wormeli, Rick**

*Fair Isn't Always Equal*

Stenhouse 2006

This book offers the latest research and common sense thinking that teachers and administrators seek when it comes to assessment and grading in differentiated classes. Citing real examples and "gray" areas middle and high school educators will easily recognize, Rick tackles important and sometimes controversial assessment and grading issues constructively. The book covers high-level concepts from "rationale for differentiating assessment and grading" to "understanding mastery," as well as nitty gritty details.

### **Behavior**

**Glasser M.D., William**

*The Quality School*

Harper 1992

Managing Students Without Coercion

### **BEHAVIOR**

**Gossen, Diane Chelsom & Judy Anderson**

Creating the Conditions - **Leader Manual**

Chelsom Consultants Limited 1995

This leader manual was developed as a resource for the purpose of providing Quality School Leaders with practical activities to teach people control theory, reality therapy and quality management.

### **BEHAVIOR**

**Kohn, Alfie**

*Beyond Discipline*

ASCD 1996

This book shows how students are most likely to flourish in schools that have moved toward collaborative problem solving and beyond discipline.

### **Behavior**

**Lawrence, Gordon**

*People Types & Tiger Stripes A Practical Guide to Learning Styles*

Center for Applications of Psychological Type 1979

Topics of the book include: understanding type concepts; recognizing your own type behavior; using type as a shorthand way of identifying learning styles in students; recognizing type biases in school expectations and procedures; planning instruction for the various types; and finding ways to help all students make the most of the assets of their type (using strengths to strengthen weaknesses).

## Listed Category Order:

### Behavior

**Marzano, Robert J**

*Classroom Management that Works Research-Based Strategies for Every Teacher*

ASCD 2003

With student behavior and effective discipline a growing concern in schools, this comprehensive analysis is a timely guide to the critical role of classroom management in student learning and achievement.

### Behavior

**Smith, Jenny**

*Education and Public Health Natural Partners in Learning for Life*

ASCD 2003

This book describes the lessons learned from the projects and provides insight into how schools and community public health agencies can work together to improve student achievement, behavior, and health. Using examples from diverse communities, the author discusses the intersections between education and public health, keys to successful projects, and ways to connect to the curriculum.

### Behavior

*Teaching Strategies*

**Fuery, Carol**

*Discipline Strategies for the Bored, Belligerent and Ballistic in Your Classroom*

Sanibel SandDollar Publications 1994

Provides 16 user-friendly, highly readable chapters about teaching and reading kids. Learn to: \* Target your anger. \* Project the prizefighter image. \* Soothe ballistic behavior. \* Conduct painless parent/teacher conferences.

### Brain

**Caine, Nummela; Caine, Geoffrey**

*Education on the Edge of Possibility*

ASCD 1997

The Caines' work represents a new way of looking at learning and change. Forming the foundation are brain/mind learning principles that describe how the brain, mind, and body work together. The book details the Caines' work in the schools, reports the results, and introduces surprising conclusions about how educators will have to think and function to succeed in the 21st century.

### Brain

**Costa, Arthur L. and Kallick, Bena**

*Habits of Mind/Discovering and Exploring*

ASCD 2000

This book defines and describes 16 types of intelligent behavior called "habits of mind." These habits of mind can aid both students and adults in school and in everyday life as they encounter problems, dilemmas and enigmas, the resolutions of which are not immediately apparent.

### Brain

**Dickmann, Michael H; Stanford-Blair, Nancy; Rosati-Bojar, Anthea**

*Leading with the Brain in Mind*

Corwin Press 2004

Effective leadership hinges not only on understanding the nature of human intelligence, but also, more importantly, on applying the principals that nurture it. Taking leaders from knowledge about the value of brain-based leadership to action based on the best available research is what this inspiring guide is all about.

## Listed Category Order:

### Brain

**Given, Barbara K.**

*Teaching to the Brain's Natural Learning Systems*

ASCD 2002

The purpose of this book is to discuss the brain's natural learning systems as a neurobiological framework for educational practice, based on how the brain learns. The author presents the brain as a complex of five major learning systems- emotional, social, cognitive, physical, and reflective. These learning systems individually discussed in terms of their structures, functions, driving forces, and behavior patterns that produce the following outcomes in students.

### BRAIN

**Jensen, Eric**

*Teaching With the Brain in Mind*

ASCD 1998

*Teaching With the Brain in Mind* fills in the gap between the psychology and neurology with the latest practical, easy-to-understand research on learning and the brain.

### BRAIN

**Jensen, Eric**

*The Learning Brain*

Turning Point Publishing 1995

How does our brain learn best and what you can do about it. Amazing and practical applications of the newest brain research revolutionary success strategies for teachers, students, parents, trainers, and administrators.

### Brain

**Jensen, Eric**

*Arts with the Brain in Mind*

ASCD 2001

What are the effects of a fully implemented arts program? The evidence points to the following: Fewer dropouts, higher attendance, better team players, an increased love of learning, greater student dignity, enhanced creativity, and greater cultural awareness as a bonus.

### Brain

**Kotulak, Ronald**

*Inside the Brain Revolutionary Discoveries of How the Mind Works*

Andrews and McMeel 1996

Pulitzer Prize-winning author has interviewed more than 300 brain reserchers from around the world to bring you this fascinating book. In it, you'll read new discoveries about how we learn, what causes criminal behavior, how memories can be enhanced and much more. the revelations in this book will have profound implications for anyone involved in child development issues, mental health, the criminal justice system, and self-improvement.

## Listed Category Order:

### Brain

**Wolfe, Patricia**

*Brain Matters (Translating Research into Classroom Practice)*

ASCD 2001

Wolfe's interest in brain research began in the early 1980s as a staff developer conducting workshops on effective teaching strategies. This book investigates the anatomy of the brain, a model of how the brain processes information and examples of teaching strategies that match how the brain learns best.

### Character Education

**Elias, Maurice J; Zins, Joseph E; Weissberg, Roger P; Frey, Karin S; Greenberg, Mark T; Haynes,**

*Promoting Social and Emotional Learning: Guidelines for Educators*

ASCD 1997

The author draws upon the most recent scientific studies, the best theories to describe approaches to social and emotional learning for all levels. Framing the discussion are 39 concise guidelines, as well as many field-inspired examples of what has been found to work.

### Character Education

**Kessler, Rachael**

*The Soul of Education*

ASCD 2000

Based on the deeply moving stories and profound questions of students themselves, each chapter responds to the yearnings young people express: Deep connection, Meaning and Purpose, Silence, Joy, Creativity, Transcendence, and Initiation - each evokes a gateway to inviting soul into the classroom.

### Character Education

**Kessler, Rachael**

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### Character Education

**Lickona, Thomas**

*Educating for Character*

Bantan Books 1991

Dozens of practical, successful programs that are teaching the values necessary for our children's moral development and a decent, humane society.

### Climate/Culture

**Deal, Terrance E. & Peterson, Ken D.**

*Shaping School Culture (The Heart of Leadership)*

Jossey-Bass Publishers 1999

A guidebook to shaping school culture drawn from over 20 years of research on school improvement and work with school leaders from around the nation.

## Listed Category Order:

### COMMUNICATION

#### **McLagan, Patricia & Krembs, Peter**

*On The Level: Performance Communication that Works*

M & A Press, Inc. 1982

The premise of this book looks at the necessity of direct, deliberate, output focused, shared responsibility communication throughout the whole organization. McLagan and Krembs feel that the executive ranks decision making style of the past is no longer practical in today's competitive advantage market.

### Communication

#### **Stone, Douglas, Patton, Bruce, and Heen, Sheila**

*Difficult Conversations/How to Discuss What Matters Most*

Penguin Group 1999

This book walks you through a proven, concrete, step-by-step approach for understanding and conducting tough conversations. It shows you how to get ready, how to start the conversations in ways that reduce defensiveness, and how to keep the conversation on a constructive track regardless of how the other person responds.

### CURRICULAR AREAS

#### **Jacobs, Heidi Hayes**

*Mapping the Big Picture*

ASCD 1997

Integrating curriculum & assessment k-12

### Data Driven Decisions

#### **Bernhardt, Victoria L.**

*The School Portfolio: A Comprehensive Framework for School Improvement/Second Edition*

Eye on Education 1999

Assists schools with clarifying the purpose and vision of their learning organizations along with specifics in developing a school portfolio.

### Data Driven Decisions

#### **Bernhardt, Victoria L**

*Using Data to Improve Student Learning in Elementary Schools*

Eye On Education 2003

This book is intended for school and district teachers and administrators who want to use data to continuously improve what they do for children; and for college and university professors who teach school administrators, teachers, and support personnel how to analyze school data. It is my belief that all professional educators must learn how to use data in this time of high-stakes accountability. I also believe that these practical and descriptive analyses are more important for practitioners to learn to perform than statistics.

### Data Driven Decisions

#### **Bernhardt, Victoria L.**

*Using Data to Improve Student Learning*

Eye on Education 2003

This easy-to-follow guide helps school personnel work through the processes of gathering, organizing, storing, and using data to achieve students learning increases.

## Listed Category Order:

### Data Driven Decisions

#### **Marzano, Robert**

*What Works in Schools Translating Research into Action*

ASCD 2002-2003

Any school can operate at advanced levels of effectiveness if it is willing to implement what is known about effective schooling. "if we follow the guidance offered from 35 years of research." says author Robert J. Marzano, "we can enter an era of unprecedented effectiveness for the public practice of education." Marzano synthesizes that research to provide clear and unequalled insight into the nature of schooling. In each chapter, Marzano recommends specific - and attainable - action steps to implement successful strategies culled from the wealth of research data.

### Data Driven Decisions

#### **Sagor, Richard**

*Guiding School Improvement with Action Research*

ASCD 2000

Action research, is a seven step process for improving teaching and learning in classrooms at all levels. Through practical examples, research tools, and easy-to-follow "implementation strategies," guides readers.

### Data Driven Decisions

#### **Schmoker, Mike**

*Results - The Key to Continuous School Improvement*

ASCD 1996

Tangible, measurable results can be the key to school improvement. Under the right conditions, schools can bring about incremental, even dramatic, results.

### Data Driven Decisions

#### **Schmoker, Mike**

*Results: Key to Continuous School Improvement /2nd Edition*

ASCD 1999

Schmoker lays out the conceptual framework to become "assessment literate." Areas covered include; teamwork, goals, performance data, accelerating results and real samples of schools that took action. Covers both content and process.

### DECISION MAKING

#### **Wohlstetter, Priscilla; Van Kirk, Amy N.; Robertson, Peter J.; Mohrman, Susan A.**

*Organizing for Successful School-Based Management*

ASCD 1997

This 4 year study examines the pitfalls and the necessary elements of successful SBM.

## Listed Category Order:

### Diversity

#### **Hodgkinson, Harold**

*Secondary Schools in a New Millennium*

NASSP National Association of Secondary School Principals 2000

Demographic Certainties, Social Realities. The goal of this report is to provide a demographic context in describing the nature of diversity in the world, nation and between and within the states and 14,000 school districts by age, race and ethnicity, wealth, educational level, national origin, and religion. Such information can make all the difference in selecting successful strategies for implementing changes in our very diverse secondary schools.

31 Pages

### Diversity

#### **Howard, Gary**

*We Can't Teach What We Don't Know White Teachers, Multiracial Schools*

Teachers College Press 1999

With lively stories and compelling analysis, Gary engages his readers on a journey of personal and professional transformation.. Inspired by his extensive travel and collaboration with students and colleagues from many different cultures.

### Diversity

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### Diversity

#### **Howard, Gary R**

*We Can't Teach What We Don't Know White Teachers, Multiracial Schools*

Teachers College Press 1999

With lively stories and compelling analysis, Gary Howard engages his readers on a journey of personal and professional transformation. From his 25 years of experience as a multicultural educator, he looks deeply into the mirror of his own racial identity to discover what it means to be a culturally competent White teacher in racially diverse schools. "We Can't Teach What We Don't Know" offers a healing vision for the future of education in pluralistic nations.

### Diversity

#### **Obiakor, Festus**

*It Even happens in "GOOD" Schools*

Corwin Press 2001

This insightful, hard hitting work offers case studies, observations, and practical solutions to the challenges presented by cultural diversity. Its new approach can bring excellence to all learners, all teachers, all parents, and all communities. Topics featured: Redefinition of "good schools"; placements and inclusions; assessments and accountability; instructions and interventions; labels and categories and the "Dream School" and the good school.

## Listed Category Order:

### EDUCATIONAL CHANGE

**Ellis, Arthur K. & Fouts, Jeffery T.**

*Research on School Restructuring*

Eye on Education 1994

This book is about school restructuring and the search for evidence in support of the many and varied attempts to change school life for the better.

### Educational Change

**Hargreaves, Andy**

*Rethinking Educational Change with Heart and Mind*

ASCD Yearbook Staff 1997

Hargreaves and other contributors move the dialogue about change beyond the technical aspects to three essential areas of teaching, learning, and leadership that have received only limited attention: the passion, purpose, and politics of change.

### Educational Change

**Schlechty, Phillip**

*Shaking up the School House*

Jossey-Bass 2001

As more communities search for different educational options, it becomes clear that public schools must learn to innovate if they are to fulfill their role in educating the nation's children and youth. In this visionary book, renowned educator Phillip Schlechty argues for change-adept school systems.

### Educational Issues

**Strike, Kenneth & Soltis, Jonas F**

*The Ethics of Teaching*

Teachers College Press 1998

Written in a style that speaks directly to today's teacher, "The Ethics of Teaching, Third Edition uses realistic case studies of day to day ethical dilemmas. The book covers such topics such as: punishment and due process, intellectual freedom, equal treatment of students, multiculturalism, religious differences, democracy, teacher burnout, professional conduct, parental rights and child abuse/neglect.

### Effective Schools

**Senge, Peter M.**

*The Fifth Discipline - The Art & Practice of The Learning Organization*

Doubleday 1990

"Read the book. You and your organization will be better off for it. Author Peter Senge presents a system of thinking and acting that, if followed correctly, can be the basis for reducing the 'learning disabilities' in any organization. Senge illustrates his ideas, based on both research and practical experience, with compelling examples. With the help of stories, diagrams, and self-administered exercises, readers not only learn, they learn how to learn."

## Listed Category Order:

### Effective Teachers

**Stronge, James**

*Qualities of Effective Teachers*

ASCD 2002

Stronge synthesizes research to identify specific teacher behaviors that contribute to student achievement. Rather than looking at outside factors like demographics, district leadership, and state mandates, Stronge focuses specifically on what teachers can control; their own preparation, personality, and practices.

### EVALUATION

**Lawrence, Edward C.**

*The Marginal Teacher*

Corwin Press 1993

A step-by-step guide to fair procedures for identification and dismissal.

### EVALUATION

**McGreal, Thomas**

*Successful Teacher Evaluation*

ASCD 1983

This book is designed to address the needs of those school districts who, rather than buying into a packaged model would prefer a framework for looking at existing evaluation systems and who want direction in determining possible alternatives or options. McGreal tries to separate effective from less effective systems.

### Leadership

**Barth, Roland; Darnell, Bobb; Lipton, Laura; Wellman, Bruce**

*Guide for Instructional Leaders Distributed Instructional Leadership*

ASCD 2002

Gain a level of comfort with new and unfamiliar ways of seeing, feeling, thinking, and acting. Take significant risks and demonstrate a willingness to embrace and work with results. Invite and elicit ideas from educators in the schools, be receptive to them, and trust those who carry them out. Make structural changes in roles, responsibilities, and nomenclature. Sometimes stay the course when things go awry, and sometimes flex and adapt. Let go of familiar ways.

### Leadership

**Barth, Roland S.**

*Learning By Heart*

Jossey-Bass 2001

Down to earth, inspired, and full of wisdom, Roland Barth knows what it takes to create wonderful schools for youngsters and adults alike. Learning by Heart is the long-awaited sequel to Improving Schools from Within.

### Leadership

**Bolman, Lee G. & Deal, Terrence E.**

*Leading with Soul An Uncommon Journey of Spirit*

Jossey-Bass 2001

Reconnecting work and spirit

## Listed Category Order:

### Leadership

**Bolman, Lee G. & Deal, Terrence E.**

*Reframing the Path to School Leadership*

*A Guide for Teachers & Principals*

Corwin Press Inc. 2002

The key to becoming a highly effective leader is to develop powerful habits of mind. The best leaders use multiple frames or lenses to view common challenges and to solve their most difficult problems. Through a series of dialogues between a novice and a master teacher, and between a new and a seasoned principal, these authors demonstrate how framing-and then reframing-challenges brings clarity, helps to anticipate problems, and leads to more comprehensive and powerful leadership strategies. By reframing situations, educators ultimately gain more confidence and certainty in their decisions, and reduce the anxieties that can arise with difficult choices. 136 Pages

### Leadership

**Bolman, Lee G. & Deal, Terrence E.**

*Leading with Soul An Uncommon Journey of Spirit*

Jossey-Bass 2001

Reconnecting work and spirit

### LEADERSHIP

**Combs, Arthur W; Miser, Ann B; Whitaker, Kathryn S.**

*On Becoming A School Leader: A Person-Centered Challenge*

ASCD 1999

The authors show concrete ways school leaders can consciously seek the appropriate type of data to respond to, increase their capacity for empathy, develop healthy personal self-concepts, and learn how to develop healthy self-concepts in others.

### LEADERSHIP

**Covey, Stephen R.**

*The 7 Habits of Highly Effective People*

Fireside 1989

This book presents a holistic, integrated approach to personal and interpersonal effectiveness, and that, more than in the individual habits themselves, the real key lies in the relationship among them, and in how they are sequenced.

### Leadership

**Fullan, Michael**

*Leading in a Culture of Change Personal Action Guide and Workbook*

Jossey-Bass 2004

The workbook is filled with illustrative case examples, excercises, and resources that you can use with individuals or groups. It will help you integrate the five core competencies - attending to a broader moral purpose, keeping on top of the change process, cultivating relationships, sharing knowledge, and setting a vision and context for creating coherence in organizations - and empower you to deal with the issues of complex change.

## Listed Category Order:

### LEADERSHIP

**Fullan, Michael G.**

*What's Worth Fighting For?*

The Regional Laboratory for Ed. Improvement 1988

A resource that directly addresses the important role teachers play not only in their own classroom, but as decision makers around issues that affect all students.

### Leadership

**Glickman, Carl D.**

*Leadership for Learning (How to Help Teachers Succeed)*

ASCD 2002

Glickman provides readers with an insight into the approaches, structures and practical applications of leadership necessary to improve teaching and learning within the context of whole-school improvement.

### LEADERSHIP

**Gossen, Diane & Anderson, Judy**

*Creating the Conditions*

This book provides practical but dynamic ways to change a school or organization. These ideas can help create the conditions necessary for significant change in your district. Read this book if you are looking for a practical, proven way to transform your school for the benefit of its children.

### Leadership

**Hargreaves, Andy & Fink, Dean**

*Sustainable Leadership*

Jossey-Bass 2006

This book addresses one of the most important and often neglected aspects of leadership: sustainability. The authors set out a compelling and original framework of seven principles for sustainable leadership; Depth, Length, Breadth, Justice, Diversity, Resourcefulness & Conversation.

325 Pages

### LEADERSHIP

**Kanter, Roseabeth Moss**

*When Giants Learn to Dance*

Simon & Schuster Inc. 1989

The definitive guide to corporate America's changing strategies for success.

### Leadership

**Kouzes, James M. & Posner, Barry Z.**

*Encouraging the Heart*

Jossey-Bass 1996

A Leader's guide to rewarding and recognizing others. The authors reflect upon one of the most elusive aspects of leadership-caring-and offer readers a deeper understanding of how and why it works. More importantly, they extend a set of principles, practices and examples that show how to energize people to excel and then reach for even greater heights.

201 Pages

## Listed Category Order:

### Leadership

**Kouzes, James - Posner, Barry**

*Encouraging the Heart A Leader's Guide to Rewarding and Recognizing Others*

Jossey-Bass 1999

Encouragement and revealing the practices and techniques exceptional leaders use to inspire extraordinary performance in others. Charged with real-world examples, practical ideas, and expert advice, a guide to mastering one of the most important elements of exemplary leadership.

### Leadership

**Lambert, Linda**

*Leadership Capacity for Lasting School Improvement*

ASCD 2003

The book begins by outlining the five major prerequisites for high leadership capacity: \* Skillful participation in the work of leadership. \* Inquiry-based use of data to inform decisions and practice.

\* Broad involvement and collective responsibility for student learning. Reflective practice that leads to innovation. \* High or steadily improving student achievement. In addition to providing a comprehensive overview of steps schools should take to meet this criteria, Lambert quotes at length from her discussions with educators to provide a view of leadership enhancement techniques in practice. She also includes helpful rubrics and surveys that teachers and administrators can use to personally assess their leadership skills.

### LEADERSHIP

**Locke, Edwin A.**

*The Essence of Leadership*

Lexington Books 1991

The four keys to leading successfully, is based on a leaders motives and traits: his knowledge, skills, and ability; his vision; and his capacity to implement that vision.

### Leadership

**Maddux, Robert**

*Team Building An Exercise in Leadership*

Crisp Publications 1992

Team Building provides the principles and methods needed to develop successful problem-solving teams. Learning to convert groups into teams is essential in today's competitive business environment. This book can help you achieve positive results.

### LEADERSHIP

**Noer, David M.**

*Breaking Free: A Prescription for Personal and Organizational Change*

Jossey-Bass 1997

Noer describes how individuals and organizations respond to change, in this ever changing world.

## Listed Category Order:

### Leadership

#### **Owings, William A; Kaplan, Leslie S & Multiple Educational Leaders**

*Best Practices, Best Thinking and Emerging Issues in School Leadership*

Corwin Press 2003

The contributing authors - including Michael Fullan, Linda Darling-Hammond, Alan November, Robert Marzano, Gerald Tirozzi, and Gene Carter - present leading research and key considerations to assist in making decisions about new programs and new directions for your school. This book highlights: Future Trends, Recruiting, High-Stakes Testing, Teacher Quality, Technology, Curriculum and Instruction, Special Education, School Law, Political Environment, Building-Level Change, School Safety, Parent/Community Relationships

### Leadership

#### **Pearman, Roger R.**

*Hardwired Leadership*

Davies-Black Publishing 1998

Pearman presents a dynamic new way of thinking about leadership. No longer the exclusive purview of a select few individuals occupying executive suites, it is a psychological process that can be used by anyone charged with getting people to work together toward a common goal.

237 Pages

### Leadership

#### **Platt, Alexander D.; Tripp, Caroline E; Ogden, Wayne R. & Fraser, Robert G.**

*The Skillful Leader Confronting Mediocre Teaching*

Ready About Press 2000

"The greatest contribution of this volume is the presentation of a rich repertoire of specific, field-tested ideas and strategies which any dedicated supervisor can employ to transform the mediocre teacher into the skillful teacher."

### Leadership

#### **Ricken, Robert; Terc, Michael & Ayres, Ida**

*The Elementary School Principal's Calendar*

Corwin Press 2001

Provides a month-to-month guide that will make the school year run smoothly from opening to closing.

### LEADERSHIP

#### **Robbins, Pam & Alvy, Harvey B.**

*The Principal's Companion*

Corwin Press 1995

Strategies and hints to make the job easier.

### Leadership

#### **Senge, Peter M.**

*The Fifth Discipline*

Doubleday/Currency Publishing 1990

This remarkable book draws on science, spiritual wisdom, psychology, the cutting edge of management thought, and provides a searching personal experience and a dramatic professional shift of mind.

## Listed Category Order:

### Leadership

**Sommers, Bill & Payne, Ruby**

*Living on a Tightrope A Survival Handbook for Principals*

AHA Process, Inc. 2001

This book provides a range of practical and immediately applicable strategies to know what to do when confronted with those confounding dilemmas that constitute the tightrope of life as a school administrator. Provides activity to be used in managing relationships, managing power, and managing identity.

### Leadership

**Tomlinson, Carol Ann; Demirsky Allan, Susan**

*Leadership for Differentiating Schools & Classrooms*

ASCD 2000

This book explores how school leaders can develop responsive, personalized, and differentiated classrooms. Differentiation is simply a teacher attending to the learning needs of a particular student or small group of students, rather than teaching a class as though all individuals in it were basically alike.

### Leadership

**Whitaker, Todd**

*What Great Principals Do Differently*

Eye On Education 2003

What are the specific qualities and practices of great principals which elevate them above the rest? Blending school-centered studies and experience working with hundreds of administrators, author Todd Whitaker reveals fifteen things that the most successful principals do and that other principals do not. This book shows you why these practices are effective and it also demonstrates how to implement each of them in your school.

### Learner At Risk

**Carter, Casey Samuel**

*NO Excuses Lessons from 21 High-Performing, High-Poverty Schools*

The Heritage Foundation 2000

How to not give in to the idea of low expectations for low-income children. Demography is not an educational destiny. Refuse to except that a child is too poor to learn

### LEARNER AT RISK

**Fullan, Michael G.**

*The New Meaning of Educational Change*

Teachers College Press 1991

This book offers a cogent summary of what we have learned, an agenda for future inquiry and a guide to action.

### Learner At Risk

**Payne, Ruby K. Ph.D.**

*A Framework for Understanding Poverty*

RFT Publishing Co. 1998

This book will lead you through a basic framework for understanding poverty.

## Listed Category Order:

### LEARNER AT RISK

**Sinclair, Robert; Ghory, Ward**

*Reaching Marginal Students: A Primary Concern for School Renewal*

McCutchan Publishing Corp. 1987

Looks at both current and desired characteristics of school environments from the standpoint of their impact on those students for whom schools are not productive and satisfying settings.

### LEARNING STYLES

**Gardner, Howard**

*To Open Minds*

Basic Books 1989

Drawing on traditional and progressive education, the award-winning cognitive psychologist formulates the optimal approach to creativity.

### Legal Issues

**Villaume, Phillip G. & Foley, Michael R.**

*Teachers at Risk*

Villaume & Foley 1993

Phil Villaume is one of the leading teachers' rights lawyers in the country. What he has co-authored here is what every teacher needs.

### Literacy

**Armstrong, Thomas**

*The Multiple Intelligences of Reading and Writing: Making the Words Come Alive*

ASCD 2003

Armstrong provides hundreds of ideas, strategies, tips, and resources for teaching everything from grammar and spelling to word decoding and reading comprehension. His nuts-and-bolts, strategy-focused approach bridges the best reading and writing methods for application in pre K-12 regular and special education classrooms, literacy programs, speech and language pathology groups, one-to-one tutoring sessions, and all other settings where words are the focus of learning. Armstrong shows you how to empower your students with literacy skills for life.

### Literacy

**Fullan, Michael**

*The Literacy Principal Leading, Supporting and Assessing Reading and Writing initiatives*

Pembroke Publishers 2002

This comprehensive book explores all aspects of literacy: Principles and practices that underlie literacy teaching and learning including cueing systems, stages of reading, writing and spelling development. - Background on exemplary reading and writing programs and strategies for promoting literacy growth among students. - Formal and informal assessment and evaluation tools, including insights into a variety of intervention approaches for improving student performance. - Factors that promote a commitment to literacy on the part of principals, teachers, parents, students and the community.

## Listed Category Order:

### Literacy

**Jacobs, Heidi Hayes**

*Active Literacy Across the Curriculum*

Eye on Education 2006

At every grade level and in every subject area, how to integrate the teaching of literacy skills into their daily curriculum. With an emphasis on school wide collaborative planning, Heidi shows how curriculum mapping sustains literacy between grade levels and subjects.

### MANAGEMENT

**Fisher, Roger; Ury, William**

*Getting to Yes*

Penguin Books 1983

Negotiating Agreement Without Giving In

### MANAGEMENT

**Mattone, John**

*Positive Performance Management - A Guide to "Win-Win" Reviews*

National Press Publications 1988

When it comes to performance appraisals, everyone gets anxious. Take the stress out of your employee appraisals by beginning with a good foundation - learn the basics of Positive Performance Management (PPM).

### MANAGEMENT

**Peters, Tom**

*Thriving on Chaos*

Harper & Row Publishers 1987

A handbook for a management revolution to guide managers through the turbulent markets and economic climates of our time.

### Mentoring

**Heller, Daniel A**

*Teachers Wanted Attracting and Retaining Good Teachers*

ASCD 2004

The public school system in the United States faces a perpetual challenge in attracting and retaining well-qualified teachers. Daniel A. Heller provides an insider's view of the sources of this ongoing problem - and powerful suggestions for resolving it.

### Mentoring

**Zachary, Lois J**

*The Mentor's Guide Facilitating Effective Learning Relationships*

Jossey-Bass 2000

Thoughtful and rich with advice, The Mentor's Guide explores the critical process of mentoring and presents practical tools for facilitating the experience from beginning to end. It is based on Laurent A. Daloz's popular and widely used concept that mentoring is a leading journey in which the mentor and mentee serve as companions along the way. Now managers, teachers, and leaders from any career, professional or educational setting can successfully navigate the learning journey by using the hands-on worksheets and exercises in this unique resource.

## Listed Category Order:

### Motivation

**Barkley, Stephen G.**

*Wow!*

Performance Learning Systems, Inc. 2005

Wow! Adding pizzazz to teaching and learning. Learn how to make school experiences so outstanding that students, parents and colleagues say "WOW!".

Discover the exciting concept of using WOWs in schools. - Learn from real-life WOW stories.

### Motivation

**Bernabel, Paul - Cody, Tom - Cole, Mary - Cole, Michael - Sweeney, Willow**

*Teens Discovering the Best-Kept Thinking, Learning & Communicating Secrets of Successful Teenagers*

Top 20 Press 2003

All teens have the potential to become difference makers, to create meaningful and successful experiences for themselves and others. However not all teens know they have this power. That's where this book comes in. By applying these skills in your personal relationships and school experiences, you can become the author of your life's story rather than just a character in it.

### Motivation

**Brown, John; Moffett, Cerylle**

*The Hero's Journey How Educators Can Transform Schools and Improve Learning*

ASCD 1999

This is a book about hope. It affirms the power of personal and collective responsibility to enact heroic changes in our schools. Through a shared vision, purpose, and inquiry - and using the collective wisdom of myth, legend, and metaphor from around the world - we can find the inspiration and courage to face the challenges inherent in transforming schools into authentic learning organizations.

### Motivation

**Johnson, M.D., Spencer**

*Who Moved My Cheese?*

G. P. Putnam's Sons 1998

An A-Mazing Way to Deal with Change in Your Work and in Your Life. This book reveals profound truths about change. It is a story of 4 characters and takes place in a Maze. "Cheese" is a metaphor for what you want to have in life. And "The Maze" is where you look for what you want-the organization you work in, or the family or community you live in. You can discover for yourself how to deal with change, so that you can enjoy less stress and more success in your work and in your life. Written for all ages.

94 Pages

### Motivation

**Levine, Sarah L.**

*A Passion for Teaching*

ASCD 1999

This book celebrates teachers and teaching. It contains the artistry and wisdom of 42 teachers who have remained passionate about classroom teaching for many years. Their words and their work describe the deep connections they have forged with students and with the profession.

## Listed Category Order:

### Motivation

**Noer, David M.**

*Breaking Free*

Jossey-Bass 1997

A Prescription for Personal and Organizational Change. Faced with an uncertain climate of rapid, unsettling change, both individuals and organizations tend to react in predictable, self-defeating ways: they feel overwhelmed and victimized, they dig in their heels and work harder as though nothing's changed or try to fake their way along. The only response that works is the positive willingness to learn and meet change head-on. This book shows how learning to learn is the best tool for growing beyond the victim mentality.

262 Pages

### Motivation

**Sagor, Richard**

*Motivating Students and Teachers in an Era of Standards*

ASCD 2003

A practical guide for teachers, principals, and other instructional leaders who want to take positive steps to help everyone in the school be more successful, more motivated, and more satisfied with their work.

### Motivation

**Whitaker, Todd & Whitaker Beth**

*Teaching Matters Motivating and Inspiring Yourself*

Eye on Education 2002

The examples and wisdom in this book will benefit teachers, principals, superintendents, professors and anyone else in the field of education. It will show you how to: \* rekindle the excitement of the first day of school all year long, \* approach everyday in a "Thank God It Is Monday" frame of mind, \* Not let negative people ruin your day, \* learn specific things you can do to have a great day at work and fall in love with teaching all over again.

### Motivation

**Wlodkowski, Raymond J.; Jaynes, Judith H.**

*Eager to Learn*

Jossey-Bass Publishers

Provides a practical guide to help parents and teachers develop the kind of motivation in children that makes acquiring knowledge a stimulating and exciting experience. Shows ways to encourage a child's natural curiosity and capacity for self direction...also offers specific suggestions for ways to organize family activities so home environment is conducive to learning.

### Professional Learning

Communities

**Conzemius, Anne & O' Neill**

*Building Shared Responsibility for Student Learning*

ASCD 2001

Who is responsible for student learning? Walk into an effective school and ask this question of anyone - a teacher, a student, the principal, a parent volunteer, a secretary - and you'll get the same answer: "I am."

## Listed Category Order:

### Professional Learning

Communities

**Copland, Michael; Knapp, Michael**

*Connecting Leadership with Learning A Framework for Reflection, Planning and Action*

ASCD 2006

This book will empower leaders to; Establish a focus on equitable learning - Build professional communities - Engage communities and external partnerships - Act strategically and share leadership - Create coherence in their leadership actions.

### Professional Learning

Communities

**DuFour, Rebecca DuFour, Robert Eaker,Robert**

*On Common Ground*

Solution Tree 2006

On Common Ground brings the ideas and recommendations of many of North America's educational leaders into one resource for educators working to help their students achieve at ever-higher levels. Each chapter contributes to a sound conceptual framework and offers specific, practical strategies for developing professional learning communities.

### Professional Learning

Communities

**DuFour, Richard and Eaker, Robert**

*Professional Learning Communities at Work/Best Practices for Enhancing Student Achievement*

ASCD 1998

This book offers specific, practical recommendations for those who seek to transform their schools into professional learning communities. The recommendations we offer are based on research, evident in best practice, and consistent with standards of quality adopted by various national organizations.

### Professional Learning

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### Public Relations

**MacPhee, Tracey; DeBruyn, Robert**

*School Promotion, Publicity, and Public Relations*

This book contains the vital foundations an administrator must have to understand and implement a program of publicity, promotion, and public relations in a school or school district.

## Listed Category Order:

### Public Relations

**Meek, Anne**

*Communicating with the Public (A Guide for School Leaders)*

ASCD 1999

Strategies and resources for educators who have had limited experience in journalism or whose comfort level in the self-promotional aspects of public communication could be enhanced. Ideas and helpful resources will assist readers interested in creating an effective communications program for their school.

### PUBLIC RELATIONS

**Stauffer, Dennis**

*MediaSmart: How to Handle a Reporter - by a reporter*

MinneApple Press 1994

He takes you behind the cameras, the microphones and the notepads to see how the news media truly works-and why. Then he tells you how to use the media to your best advantage.

### Public Relations

**Whitaker, Todd; Fiore, Douglas J**

*Dealing with Difficult Parents and with Parents in Difficult Situations*

Eye on Education 2001

Do you have parents you just dread dealing with? When they call you on the phone or walk into your office, do you get a sinking feeling? This book will provide participants with a cadre of valuable tools for dealing with hostile parents, building relationships with parents, and delivering tough news in a positive manner.

### Restitution

**Gossen, Chelsom, Diane & Judy Anderson**

*Creating the Conditions - Leader Manual*

Chelsom Consultants Limited 1995

This leader manual was developed as a resource for the purpose of providing Quality School Leaders with practical activities to teach people control theory, reality therapy and quality management.

### Restitution

**Gossen, Diane & Anderson, Judy**

*Creating the Conditions*

This book provides practical but dynamic ways to change a school or organization. These ideas can help create the conditions necessary for significant change in your district. Read this book if you are looking for a practical, proven way to transform your school for the benefit of its children.

### School Performance

**Aseltine, James; Faryniarz, Judith; Rigazio-DiGilio, Anthony**

*Supervision for Learning A Performanc-Based Approach to Teacher Development and School Improvement*

ASCD 2006

A resource for school leaders looking to: Honor the judgement of teachers while targeting student performance in area of essential knowledge and skills articulated in standards. - Empower all teachers to use performance data as the basis for instructional decisions through action reasearch. - Develop meaningful collaborative relationships with and among teachers. - Acquire authentic evidence of teacher and student growth.

## Listed Category Order:

### School Performance

**Barr, Robert, Parrett, William**

*Saving Our Students Saving Our Schools*

Corwin Press 2003

This book is written in an easy-to-read manner and includes 50 of the most practical strategies to help school and community leaders solve the critical issues related to low-performing schools. The book is based on the most current and compelling research, and it offers comprehensive actions and sound approaches to raise academic achievements for all students and increase the high school graduation rate. It is a must-read for school and community leaders responsible for program planning at the district and building level.

### School Performance

**Cummings, Carol**

*Winning Strategies for Classroom Management*

ASCD 2000

This book examines the intellectual, emotional, and physical challenges faced by students in every classroom and provides strategies for overcoming those obstacles to success. ready-to-use ideas can help you: 1. create a community of learners 2. design the classroom 3. diagnose student behavior 4. respond to students' emotional needs

### School Performance

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### School Performance

**Payne, Ruby; Magee, Donna**

*Meeting & Raising Test Scores When You Don't Have Much Time or Money*

AHA Process Inc 2001

This book proves successful with schools and districts that are serious about improving student achievement and their test scores. As "hoe-to" for systemic change, with specific processes to follow, this series is a must for administrators who are looking for resources that really make a difference.

### School Reform

**Cawelti, Gordon; Protheroe, Nancy**

*High Student Achievement (How six school districts changed into High-Performance Systems)*

Educational Research Service 2001

Establishing high standards, Using the knowledge base, Restructuring the system for accountability.

## Listed Category Order:

### School Reform

**Danielson, Charlotte**

*Enhancing Student Achievement A Framework for School Improvement*

ASCD 2002

Educators devoted to school reform focus all too often on the isolated components of K-12 education-this is the essential premise of Charlotte Danielson's powerful new book. The author contends that if we are truly committed to improving our schools, then we must focus on the interdependence of variables that affect student learning, both inside and outside the classroom

### School Reform

**Ellis, Arthur K. & Fouts, Jeffery T.**

*Research on Educational Innovations*

Eye on Education 1997

This book will help to distinguish innovative programs which come with research support from other "faddish" ideas which lack research base.

### School Reform

**Glickman, Carl D.**

*Renewing America's Schools*

Jossey - Bass 1993

An excellent 'how-to-do-it book' for educators in schools and school districts who are involved in or about to begin major school-based reforms. Glickman describes how all of the members of our society can participate in re-designing schools - cooperative and democratic forces for creating just, fair, and equal education that enables meaningful learning for all children.

### School Reform

**Goodlad, John I.**

*What Schools Are For*

Phi Delta Kappa Ed. Foundation 1994

A penetrating analysis of American education calling for a thorough re-examination of the purposes of education.

### SCHOOL REFORM

**Goodlad, John I & McMannon, Timothy J.**

*The Public Purpose of Education and Schooling*

Jossey-Bass 1997

Anyone who has felt the onset of cynicism as wave after wave of "school reform" fades unnoticed will feel a burst of new optimism after reading this book.

### School Reform

**Littky, Dennis**

*The Big Picture Education Is Everyone's Business*

Association for Supervision & Curriculum 2004

The schools Littky has created and led over the past 35 years are models for reformers everywhere: small, public schools where curriculum is rich and meaningful, expectations are high, progress is measured against real-world standards, and families and communities are actively engaged in the educational process.

## Listed Category Order:

### **SCHOOL REFORM**

**Schlechty, Phillip C.**

*Inventing Better Schools*

Jossey-Bass 1997

An Action Plan for Educational Reform

### **School Reform**

**Singleton, Glenn; Linton, Curtis**

*Courageous Conversations About Race*

Corwin Press 2006

Examining the achievement gap through the prism of race, this comprehensive text explains the need for candid, courageous conversations about race so that educators may understand why performance inequity persists, and learn how they can develop a curriculum that promotes true academic parity. To help guide policy analysis and instructional reform, the authors present a systemwide plan for transforming schools and districts.

### **SCHOOL REFORM**

**Sizer, Theodore R.**

*Horace's School - Redesigning the American High School*

Houghton Mifflin Co. 1992

This book offers the most far-reaching blueprint for change at a time when school reform has become a hot political subject. With his portraits of Horace, a composite character, and a variety of students, Theodore Sizer manages to break through the numbing barrage of education reports.

### **Staff Development**

**Barr PhD., Robert D.; Yates Ed.D., Debra L.**

*Welcome to Middletown*

Kubitz Educational Services 2005

Welcome to Middletown is an exciting new approach to professional development. It introduces educators to the sophisticated world of assessment through a unique and fun instructional design. Rather than emphasizing math, statistics, ratios, graphs, and a complex vocabulary, it uses a reality-based role-playing format to engage workshop participants in the real experiences of a school district. Welcome to Middletown makes the human issues of school improvement come alive.

### **Staff Development**

**Blase, Joseph & Kirby, Peggy c.**

*Bringing Out the Best in Teachers*

Corwin Press, Inc. 1992

The book focuses on the study of administrative practice from the teacher's perspective. Its numerous ideas on how to bring out the best in teachers is important reading for all administrators.

### **Staff Development**

**Chuska, Kenneth**

*Improving Classroom Questions*

PHI Delta Kappa Educational Foundation 2004

A practical guide for teachers as they work to increase their students' motivation, participation, and higher-level thinking.

## Listed Category Order:

### Staff Development

**Downey, Carolyn J., Steffy, Betty E., English, Fenwick W., Frase, Larry E., Poston, William K. Poston,**  
*Three-Minute Classroom Walk-Through*  
Corwin Press - A Sage Publications Co. 2004

For years, the classic supervision model has frustrated both principals and teachers by fostering superior-subordinate relationships, focusing on teacher conformity rather than growth, or producing checklist data that is irrelevant to the curriculum. The Three-Minute Classroom Walk-Through offers a practical, time-saving alternative that impacts student achievement by cultivating self-reliant teachers who are continually improving their practice.

Easy to understand and adopt, this method will answer the questions most important to principals:

Are my teachers aligned with the distinct curriculum?

Are they using research-based "best practices"?

Are they choosing the instructional strategies that will promote student achievement?

Also known as the Downey Walk-Through, the method presented in The Three-Minute Classroom Walk-Through has been developed over a 40-year period, tested and refined in actual teaching environments, and taught internationally.

### Staff Development

**Gurian, Michael**

*Boys and Girls Learn Differently! (A Guide for Teachers and Parents)*

Jossey-Bass 2001

This innovative book presents brain-based innovations on learning and school performance developed during a two-year study in six Missouri school districts. A motivating lesson for all educators of children.

### Staff Development

**Maxwell, John C. & Dornan Jim**

*Becoming A Person Of Influence*

Thomas Nelson Publishers 1997

Maxwell and Dornan share their insights and experiences on the power of influencing people from the perspective of both the corporate and nonprofit world.

### Staff Development

**Reynolds, Larry**

*A Practical Guide to Effective Site-Based Management*

ECSU 1993

This book provides a systemic approach to site-based management and structures the process as a strategy for school improvement. It is a "user-friendly", practical guide that puts theory into management and recommending the steps needed in implementing the process.

### Staff Development

**Thompson, Randy & VanderJagt, Dorothy**

*Fire Up! For Learning*

Incentive Publications, Inc. 2002

Active learning projects and activities to motivate and challenge students. The goal of Fire Up! For Learning is to help teachers fire up their classes with activities that will engage students in the learning process. All students have had teachers that they loved and whose classes they enjoyed so much that the students could not wait to get to class. All teachers will appreciate the students' interest generated by creating The Dream Classroom.

143 Pages

## Listed Category Order:

### Staff Development

**Whitaker, Todd; Whitaker, Beth; Lumpa, Dale**

*Motivating & Inspiring Teachers ( The Educational Leader's Guide for Building Staff Morale)*

Eye on Education, Inc 2000

This book will help revitalize and re-energize your school. It is filled with strategies to motivate and stimulate your faculty and staff. Included in this book are simple suggestions which you can integrate into your current daily routines.

### Staff Development

**Williams, Bruce R.**

*More than 50 ways to Build Team Consensus*

IRI/Skylight 1993

An Excellent resource for providing the tools and strategies necessary for working in teams and reaching agreement.

### Staff Development

**York-Barr, Jennifer; Sommers, William; Ghere, Gail; Montie, Jo**

*Reflective Practice to Improve Schools*

Corwin Press Inc. 2001

Now more than ever, educators need real opportunities to continuously and meaningfully reflect on their practice-by themselves and with their colleagues-to create schools in which both students and adults continually learn. This is the book that can begin or enrich that journey.

### Strategies

**Barell, John**

*Developing More Curious Minds*

ASCD 2003

Barell describes practical strategies to spur students' ability and willingness to pose and answer their own questions. Maintaining journals on field trips. - Using questioning frames and models when reading learning. - Engaging in critical thinking and problem-based learning. - Integrating inquiry into curriculum development and the classroom culture.

### Strategies

**Barr, Robert; Parrett, William**

*The Kids Left Behind*

Solution Tree 2007

The greatest challenge facing public education in the United States today is fulfilling the dream of educating all students in proficiency and truly leaving no child behind. The most difficult aspect of this challenge is teaching the underachieving children of poverty. These children are the "invisible" children, the forgotten children, and they represent the greatest challenge to schools and teachers who are attempting to teach all students effectively.

## Listed Category Order:

### Strategies

#### **Fullan, Michael**

*What's Worth Fighting For in the Principalship? Strategies For Taking Charge in the Elementary School Principalship*

Regional Laboratory for Education Improvement 1988

Today's principals are leaders, managers, supervisors, and public servants. Although given the responsibility to run a school, they often lack the authority to make critical decisions that affect how staff and students work and learn. How can principals be effective instructional leaders, visionaries, and communicators if they must balance these many roles?

### Strategies

#### **Ricken, Robert; Simon, Richard; Terc, Michael**

*The High School Principal's Calendar*

Corwin press Inc. 200

Strategic planning can help you be a truly effective principal. Get off on the right foot in July and set your course for a successful year with this month-by-month planning tool developed by veteran administrators. Developed for both new and experienced principals this book lays out everyday challenges and administrative necessities to help you plan strategically for the academic year.

### Strategies

#### **Sizer, Theodore**

*Breaking Ranks II Strategies for Leading High School Reform*

The Education Alliance 2004

Breaking Ranks II is a powerful tool for all secondary school principals. The book offers valuable strategies, recommendations, and resources for affecting comprehensive school reform, while underscoring the importance of preparing individual adolescents for membership in a democratic society.

### Student Outcomes

#### **Drake, Susan M.**

*Creating Integrated Curriculum (Proven Ways to Increase Student Learning)*

Corwin Press, Inc. 1998

Drake's book focuses on the demand for accountability in education, integrated and multidisciplinary approaches to curriculum, transdisciplinary models, connecting standards to integrated curriculum and principles of learning.

### Students with Special Needs

#### **Armstrong, Thomas**

*ADD/ADHD Alternatives in the Classroom*

ASCD 1999

This book presents practical strategies that both regular description and special education teachers can use to address the needs of children who have special attention or behavior difficulties.

### Students with Special Needs

#### **Armstrong, Thomas**

*ADD/ADHD Alternatives in the Classroom*

ASCD 1999

This book presents practical strategies that both regular description and special education teachers can use to address the needs of children who have special attention or behavior difficulties.

## Listed Category Order:

### Students with Special Needs

#### **Bender, William N**

*Differentiating Instruction for Students with Learning Disabilities*

Corwin Press 2002

These classroom-proven strategies empower the teacher to target instructional modifications to the content, process, and products for students with learning disabilities in the general and special education classroom. These best practices are the most up to date tactics available and specify numerous ways to differentiate instruction for students with learning disabilities. Invaluable for teachers in both inclusive and individual classes, this book provides numerous ideas and examples to help.

### Successful Schools

#### **Campbell, Linda & Campbell, Bruce**

*Multiple Intelligences and Student Achievement: Success Stories from Six Schools*

ASCD 1999

A book for educators and administrators who believe in the power of the educational system in the improvement of academic achievement and lighting the fire within all learners.

### Successful Schools

#### **Carr, Judy F. & Harris, Douglas E.**

*Succeeding with Standards (Linking Curriculum, Assessment, and Action Planning)*

ASCD 2001

Carr and Harris draw from their experiences and partnerships forged in schools throughout the United States to write this comprehensive book about the process of linking standards and curriculum.

### Successful Schools

#### **Patterson, Jerry; Patterson, Janice & Collins, Loucrecia**

*Bouncing Back How to Succeed in the Face of Adversity*

Eye on Education 2002

This book demonstrates how you can convert the slogan "No Excuses" into a concrete reality. Written for principals, district administrators, teacher leaders, and other educators, it offers: \*Strategies for implementing the seven strengths of resilient school leaders. \* Actions and policies that work at high adversity, high achieving schools.

### Successful Schools

#### **Reeves, Douglas B**

*Accountability for Learning How Teachers and School Leaders can Take Charge*

ASCD 2004

"As educators, we have two choices," Reeves says. "We can rail against the system, hoping that standards and testing are a passing a passing fad, or we can lead the way in a fundamental reformulation of educational accountability." *Accountability for Learning* gives the readers the helping hand they need to lead the way to fair and comprehensive accountability.

## Listed Category Order:

### Successful Schools

#### **Schmoker, Mike**

*The Results Fieldbook*

ASCD 2001

How do you measure school improvement? How can simple tools -- already at your fingertips -- work more effectively to improve student achievement in reading, math, and more? The Results Fieldbook answers these questions and describes in abundant, practical detail how five school systems overcame obstacles and achieved exceptional results for all their students. These schools focused on the proven core concepts that Mike Schmoker described in both editions of his first ASCD book, Results: The Key to Continuous School Improvement.

### Successful Schools

#### **Zmuda, Allison; Kuklis, Robert; and Kline, Everett**

*Transforming Schools Creating a Culture of Continuous Improvement*

The fictional story brings the ideas to life as the characters - a school principal, teachers, and district-level administrators - experience the shifts in thinking that are necessary to transform a school into a competent system. Through their story, the reader gains a clear understanding of the six steps to continuous improvement: 1) Identify core beliefs. 2) Create a shared vision. 3) Use data to determine gaps between the the current reality and the shared vision. 4) Identify ten innovations that will likely close the gaps. 5) Develop and implement an action plan. 6) Endorse collective accountability.

### Teaching Strategies

#### **Armstrong, Thomas**

*The Best Schools*

ASCD Association for Supervision & Curriculum Development 2006

How human development research should inform educational practice. The Author urges educators to leave narrow definitions of learning behind and return to the great thinkers of the past 100 years-Montessori, Piaget, Freud, Steiner, Erikson, Dewey, Elkind, Gardner and to the language of human development and the whole child. An emphasis on play for early childhood learning, theme and project-based learning for elementary students. Active learning that recognizes the social, emotional and metacognitive needs of adolescents in middle schools. Mentoring, apprenticeships, and cooperative education for high school students. 182 Pages.

### Teaching Strategies

#### **Barkley, Stephen G.**

*Quality Teaching in a Culture of Coaching*

Rowman & Littlefield Education 2005

As the world changes, so does teaching. School districts are turning to coaching and mentoring programs to address such issues as teacher retention, adequate yearly progress, National Board certification, and quality teacher requirements. Research shows that adding the component of coaching to teachers' skill development significantly increases their effectiveness and improves student learning. Quality Teaching in a Culture of Coaching identifies and describes the role of the coach in education, outlines the coaching process, and reveals specific skills needed to develop an effective coaching program.

## Listed Category Order:

### Teaching Strategies

#### **Burmark, Lynell**

*Visual Literacy (Learn to See, See to Learn)*

ASCD 2002

Burmark provides an exploration of the topic of visual literacy and the process of teaching effective visual communication.

### Teaching Strategies

#### **Erwin, Jonathan**

*The Classroom of Choice Giving Students What They Need and Getting What You Want*

ASCD 2004

Teachers everywhere face the daily challenge of engaging students whose knowledge, skills, needs and temperaments vary greatly. How does a teacher establish a learning environment that supports the class as a whole while meeting the particular needs of individual students. Teacher Jonathan C. Erwin believes the answers lie in the five human basic needs survival, and security, love and belonging, powered through cooperation and competency, freedom and fun. By understanding and attending to these needs, teachers can customize and manage a classroom environment where students learn to motivate and monitor themselves.

### Teaching Strategies

#### **Heaco Diane Ed D**

*Differentiating Instruction in the Regular Classroom*

Kubitz Educational Services 2002

When it comes to teaching, one size doesn't fit all. Different students have different backgrounds, strengths, limitations, interest, styles, preferences and needs. Some learn easily, while others struggle. Drawing on Benjamin Bloom's taxonomy of educational objectives, Howard Gardner's theory of multiple intelligencies, her own experience as a classroom teacher, and the seasoned advice of teachers she has worked with, she explains how to differentiate instruction across a broad spectrum of scenarios.

### Teaching Strategies

#### **Hodges, Ph.D., Diane**

*Looking Forward to Monday Morning*

Ideas for recognition and appreciation activities and fun things to do at work for educators. This book is for every well-intentioned school administrator or frustrated staff members. It explains the power of positive reinforcement and shows the importance of recognition and appreciation in our schools today. The author shares numerous staff appreciation and recognition activities that can be implemented to promote a positive work environment.

194 Pages

### Teaching Strategies

#### **Kobrin, David**

*The There with the Kids (2nd edition)*

Association for Supervision & Curriculum 2004

Both practical and inspiring, demonstrates that by tailoring lessons to students' life experiences, teachers can help students reach new levels of achievement.

## Listed Category Order:

### Teaching Strategies

**Langer, Georgea M; Colton, Amy B; & Goff, Loretta S**

*Collaborative Analysis of Student Work Improving Teaching and Learning*

ASCD 2003

\* Ideas for setting up effective study groups. \* Strategies for documenting student's progress toward learning standards. \* Methods for reflecting on professional growth. \* Ways to share the benefits with colleagues and students. This system of professional inquiry challenges you to examine your beliefs about what students can do and helps you identify which teaching methods are working most successfully. You and your colleagues can acquire deeper insight into the link between your instruction and each student's learning - and enhance your ability to help every student succeed.

### Teaching Strategies

**Lodish, Richard**

*A Child in the Principal's Office-Laughing and Learning in the Schoolhouse*

Corwin Press, Inc. A Sage Publications Co. 1995

Teaching is a serious business and more than ever in American schools, serious words, thoughts & changes need to be made, but as T.S. Eliot said, "Humor is also a way of saying something serious." This book on education attempts to be both humorous and informative, poking fun at American education while addressing its theme and issues.

### TEACHING STRATEGIES

**Mamchur, Carolyn**

*A Teacher's Guide To Cognitive Type Theory & Learning Style*

ASCD 1996

This is a practical explanation of cognitive type theory and learning style that will help teachers meet the needs of others while also discovering their own strengths as teachers and colleagues.

### Teaching Strategies

**Marzano, Robert J.**

*A Different Kind of Classroom*

Restructuring is one of the hottest words in education today. And Robert Marzano brings it into the classroom - where it belongs. In this book, he describes the Dimensions of Learning Program, a comprehensive K-12 instructional framework that teachers can use to improve the way they plan instruction, design curriculum, and assess student performance.

### Teaching Strategies

**Pajak, Edward**

*Honoring Diverse Teaching Styles A Guide for Supervisors*

ASCD 2003

Essential reading for anyone who wants to help teachers meet today's performance standards while while also respecting the unique gifts each teacher brings to the classroom. This concise guide describes a system for fostering effective teacher development and includes: Descriptions and examples of the four basic styles of teaching. Tips for matching your communication style with the teacher's preferred style. Tools for effectively observing classroom practice. Ideas for helping teachers build on their strengths while exploring different ways of teaching.

## Listed Category Order:

### Teaching Strategies

**Payne, Ph.D., Ruby K.**

*Learning Structures / Modules 10-16 Workbook*

aha! Process, Inc. 2001

This book contains numerous strategies for helping students learn vital course content while building cognitive capacity. This workbook is based on ideas in Dr. Payne's book *Understanding Learning: the How, the Why, the What*, which provides key background information about how and why these strategies work, along with a synopsis of brain research and cognitive studies.

### Teaching Strategies

**Payne Ruby K Ph.D**

*Understanding Learning the How, the Why, the What*

aha! Process, Inc. 2002

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### Teaching Strategies

**Rogers, Spence; Ludington, Jim; Graham, Shari**

*Motivation and Learning*

Peak Publishing 1999

Practical Teaching Strategies & Tips for: Block Schedules, Brain-Based Learning, Multiple Intelligences, Improved Student Motivation & Increased Achievement. A teachers guide to building excitement for learning and igniting the drive for quality. Over 600 classroom tested, research supported ideas that can be used immediately for all grade levels.

286 Pages

### Teaching Strategies

**Sizer, Theodore R. & Nancy**

*The Students Are Watching-Schools and the Moral Contract*

Beacon Press 1999

"In the age of Columbine, (the Sizers) may offer a path out of the deep sense of adolescent alienation that we are only beginning to recognize." (James Traub, The New York Times Book Review).

In the book, the authors insist that students learn not just from their classes but from their school's routines and rituals, especially about matters of character. They convince us of what we may have forgotten: that we need to create schools that constantly demonstrate a belief in their students.

133 Pages

### Teaching Strategies

**Sparks, Dennis**

*Leading for Results*

Corwin Press-A Sage Publications Company 2005

Transforming Teaching, Learning, and Relationships in Schools. Lead for change by creating learning in your school. This book consists of 26 short, interactive essays to aid leaders in reflecting on change and committing to action. Examining your assumptions & producing results-oriented thoughts, words, & actions. Deepening your understanding of important issues related to the interpersonal challenges of change. Engaging in next-action thinking and applying what you've learned.

135 Pages

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135 Pages

### Teaching Strategies

**Strong, Richard W.; Silver, Harvey F. Perini, Matthew J.**

*Teaching What Matters Most*

ASCD 2001

Research-based teaching strategies that can help all students meet each standard along with assessment practices that allow schools and teachers to respond thoughtfully to the diversity of student's needs.

### Teaching Strategies

**Strong, Richard W.; Silver, Harvey F. Perini, Matthew J.**

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ASCD 2001

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### Teaching Strategies

**Thompson, Julia G.**

*First-Year Teacher's Survival Kit*

Center for Applied Research in Education 2002

\*Instructional strategies that will enable you to turn textbook theories into a classroom reality. \* Helpful ways to efficiently manage paperwork and other time robbers so that you can focus on teaching.

\* Guidance as you translate your curriculum guides into interesting and useful lessons that will engage all of your students. \* A wide range of motivational strategies that will help you involve every student in learning every moment of class.

### Teaching Strategies

**Tomlinson, Carol Ann**

*How to Differentiate Instruction in Mixed-Ability Classrooms/2nd Edition*

In this 2nd edition of a book that has provided inspiration to countless teachers, Carol Ann Tomlinson offers three new chapters, extended examples and information in every chapter, and field-tested strategies that teachers can use in today's increasingly diverse classrooms. Tomlinson shows how to use students' readiness levels, interests, and learning profiles to address student diversity. Shows teachers how to differentiate, or structure, lessons at every grade level and content area to provide "scaffolds" as well as high speed elevators for the content of lessons, the processes used in learning and the products of learning.

117 Pages

## Listed Category Order:

### **TEACHING STRATEGIES**

**Tomlinson, Carol Ann**

*The Differentiated Classroom: Responding to the Needs of All Learners*

How to effectively instruct so many students of diverse backgrounds, readiness, skill levels, and interests. Identifies both small changes & larger ones that enable differentiation to become a norm.

### **Teaching Strategies**

**Tomlinson, Carol Ann & McTighe, Jay**

*Integrating Differentiated Instruction + Understanding by Design*

ASCD Association for Supervision & Curriculum Development 2006

Connecting content and kids. Educators need a model that acknowledges the centrality of standards but also ensures that students truly understand content and can apply it in meaningful ways. For many educators Understanding by Design addresses that need. Simultaneously, teachers find it increasingly difficult to ignore the diversity of the learners who populate their classrooms. Few teachers find their work effective or satisfying when they simply "serve up" a curriculum—even an elegant one—to students with no regard for their varied learning needs. For many educators, Differentiated Instruction offers a framework for addressing learner variance as a critical component of instructional planning.

199 Pages

### **TEACHING STRATEGIES**

**Torp, Linda and Sage, Sara**

*Problems As Possibilities*

ASCD 1998

Problem-Based Learning for K-12 Education.

### **Teaching Strategies**

**Zemelman, Steven, Daniels, Harvey and Hyde, Arthur**

*Best Practice/New Standards for Teaching and Learning in America's Schools*

Summarizes standards of state of the art teaching in six subject areas: reading, writing, mathematics, science, social studies and the arts.

### **Teams**

**Lundy, James L.**

*TEAMS; Together Each Achieves More Success*

Dartnell 1994

How to develop peak performance teams for world-class results.

### **TECHNOLOGY**

**Bozeman, William C. & Baumbach, Donna J.**

*Educational Technology: Best Practices from America's Schools*

Eye on Education 1995

This book provides the information you need to design and implement a successful technology plan for your school.

## Listed Category Order:

### Technology

**November, Alan**

*Empowering Students with Technology*

Skylightedu 2001

Author Alan November offers the following in this highly readable book: \* E-VENTURES - educational adventures - that use technology to develop critical thinking strategies. \* Real life stories that show examples of how creative teachers and students are using technology in the classroom. \* More than fifty Web sites, with helpful annotations.

### Technology

**Pflaum, William D.**

*The Technology Fix The Promise and Reality of Computers in Our Schools*

ASCD 2004

This inside look at computer use in our schools shares the voices, experience, triumphs, and frustrations of educators and students in urban, rural, and suburban settings. The author provides insight into the key roles that computers play in the classroom and clarifies what we must do to ensure that the promise of technology is fulfilled...and students truly benefit.

### Technology

**Simkins, Michael; Cole, Karen; Tavalin, Cole; Means Barbara**

*Increasing Student Learning Through Multimedi Projects*

ASCD 2002

This book answers teacher's questions about enhancing student achievement through project based learning with multimedia. The book is a guide for anyone interested in helping students produce multimedia presentations as a way to learn academic content. Weaving together the perspectives of teachers, researchers, and staff of the award winning Challenge 2000 Multimedia and WEB projects, the authors address teaching and learning issues central to successful technology projects, such as assessment, subject area learning, and connecting to the real world.

### Technology

**Thornburg, David**

*The New Basics Education and the Future of Work in the Telematic Age.*

ASCD 2002

The increasing globalization of work - coupled with rapid advancements in communications technology - is making age-old teaching methods irrelevant. To thrive in the plugged-in future workplace, students today need to learn a whole new set of fundamental skills.

### Technology

**Walsh, David**

*Dr. Daves Cyberhood*

Fireside 2001

Making media choices that create a healthy electronic environment for your kids.

## Listed Category Order:

### TIME MANAGEMENT

**Pritchett, Price & Pound, Ron**

*A Survival Guide to The Stress Of Organizational Change*

Pritchett & Associates, Inc. 1995

This handbook tells you how to handle today's accelerating rate of change in ways that keep work stress at a minimum.

### TOTAL QUALITY MANAGEMENT

**Schmoker, Michael and Richard B. Wilson**

*Total Quality Education*

Phi Delta Kappa 1993

Profiles of schools that demonstrate the power of Deming's Management Principals

### Violence Prevention

**Coloroso, Barbara**

*The Bully, the Bullied, and the Bystander*

Harper Collins 2003

From Preschool to High School - How Parents and Teachers can help break the cycle of violence.

### Violence Prevention

**Johnson, David; Johnson, Roger**

*Reducing School Violence Through Conflict Resolution*

ASCD 1995

In this book, David and Roger Johnson offer an approach that involves interrelated programs for preventing violence and helping students learn to resolve conflicts constructively. The authors discuss how schools can create a cooperative learning environment where students learn how to negotiate and mediate peer conflicts and teachers use academic controversies to enhance learning.

### Wellness

**Brock, Barbara L & Grady, Marilyn L.**

*Avoiding Burnout A Principal's Guide to Keeping the Fire Alive*

Corwin Press 2002

Avoiding Burnout presents real-world success stories from individual school administrators across the country. How do they handle stress and burnout? What can be learned from their individual challenges and solutions? Principals at all levels will learn a great deal about different natures of stress and stress triggers.

### WELLNESS

**Canfield, Jack & Hansen, Mark Victor**

*Chicken Soup for the Soul*

Health Communications, Inc. 1993

A collection of uplifting and inspiring stories.

## Listed Category Order:

### Wellness

#### **Fuery, Carol**

*Still Teaching After All These Years Survival Lessons To Keep You Sane*

Sanibel SandDollar Publications 2001

Inspire achievement, win over reluctant learners and have a life after the last bell rings. Inside you'll discover:  
\* Is your life a stress rehearsal? \* Does your motivation need jump starting? \* Can you teach and create balance?

### Wellness

#### **Fuery, carol**

*Winning Year One A Survival Guide for First Year Teachers*

Sanibel Sanddollar Publications 2000

Carol Fuery offers a new and refreshingly positive approach to your first classroom experience. In this humorous and practical paperback for all teaching levels, you'll discover how to: \*Begin your first week: Jump start student success \* Win the games kids play \* Manage feelings and correct misbehaviors \*Motivate and invite learning filled with personal insight and powerful advice, Winning Year One can help make your first year of teaching the joy it should be, rather than the trail it can be.

### WELLNESS

#### **Fulghum, Robert**

*All I Really Need To Know I Learned in Kindergarten*

Ivy Books 1988

A collection of short narratives that bring us back to the life lessons we may have forgotten, or just need to be reminded of from time to time.

### Wellness

#### **Queen Patsy S & J. Allen**

*The Frazzled Principal's Wellness Plan*

Kubitz Educational Service 2005

This book offers you essential stress management research, tools, techniques, skills and tips to help you understand your stress responses, predict your most vulnerable moments, and reclaim your time. Restructure your personal and professional priorities for a healthier lifestyle!

### Wellness

#### **Whitaker, Todd; Winkle, jason**

*Feeling Great! The Educator's Guide for Eating Better, Exercising Smarter, and Feeling Your Best*

Eye on Education 2002

Educators spend so much time taking care of others that we sometimes forget to take care of ourselves! This book will help teachers, principals, professors, and all educators find time in our busy schedules to focus on our physical self. You will learn how to: \* Make time for exercise in your hectic daily schedule \* Learn how to feel your best every day. \* Eat right even when on the go. \* Keep your fitness momentum going all year. \* Turn your daily routines into healthy habits.